



Ofrendas Competition Application

The Aurora Public Library District

Athziry Dia De Muertos, NFP 501C3

Day of the Dead Celebration, First Friday, November 5, 2021

Registration must be completed no later than October 18, 2021

La inscripción debe ser completada antes del 18 octubre, 2021.

NAME OF OFRENDA:

Nombre de la Organización: _____

CONTACT PERSON:

Persona de Contacto: _____

PHONE OFFICE/HOME:

Teléfono de Oficina/Casa: _____ CELL/Celular: _____

EMAIL:

Email: _____



Athziry Dia De Muertos

HARMLESS WAIVER AGREEMENT.

I recognize that there are certain risks of physical injury to participants in the listed program and agree to assume full risk of any injuries, damages or loss, regardless of severity, which I/ my child may sustain as a result of participating in the program. I waive and relinquish all claims that I/my child may have against Athziry Dia De Muertos, the City of Aurora, and the Aurora Public Library District as well as its agents, employees and volunteers, as a result of participating in this program. I further agree to indemnify and hold harmless and defend the Athziry Dia De Muertos, particularly their agents, employees, and volunteers from any and all claims resulting from injuries, damages and/or losses sustained by me/my child, arising from, or connected with or in any way associated with the listed activity. I HAVE READ AND UNDERSTAND THE ABOVE WAIVER AND RELEASE OF ALL CLAIMS.

Name _____

Date _____

Parameters for the Dia de los Muertos Ofrendas Exhibit.

The Ofrendas Exhibit ("the Exhibit") will be contained in the John C. Dunham Atrium ("the Atrium) of the Santori Public Library. A total of ten (10) window alcoves in the Atrium will be reserved. The Library will provide a stanchion in front of each ofrenda to have a visible barrier between the ofrenda and visitors.

Although precautions are taken by the Library to safeguard the property of exhibits on the Library's premises, the Library is not responsible for loss, theft, or breakage of any element of any exhibit.

Each ofrenda must be a maximum of 60 inches in length, 36 inches at its widest point, and up to 48 inches high. Each structure must be free-standing, vertically and horizontally stabilized without taping, gluing or otherwise affixing the structure to the terrazzo flooring, the windows, or any Library wall

structure. Any part of the Exhibit that has direct contact with the terrazzo floor must have rubber or plastic on it to protect the floor.

The Library will provide ten (10), 5' x 2.5' tables for the ofrendas.

The Library will field a Judges Panel to determine a winner of the Ofrenda Competition. Judging will take place between November 1, 2021 and November 5, 2021. Winner will be announced on November 5, 2021 during a special, First Friday ceremony in the Atrium. Either an Aurora Public Library District official or its designee will award the prize. The award will be provided courtesy of the Library.

All ofrenda creators must provide a comprehensive list of items displayed in the ofrenda to the Library by October 25, 2021, and all items must be approved by the Library's Exhibit Review Panel prior to installation. Creators will be notified of approval or requests for change on October 28, 2021.

Installation will take place on Sunday, October 31 between 1 p.m. and 5 p.m. All materials brought onsite to construct or decorate an ofrenda, a catrina exhibit, or artwork must be transported on carts, hand trucks, or hand-carried. All groups or persons erecting or decorating a Dia de Muertos ofrenda should supply their own carts for transporting items to and from the building. The carts should have rubber or pneumatic wheels on them. Materials may be brought into the Santori Library building from either the east or west entrance. The loading or unloading of materials must not interfere with regular library business or block others' access to the building. All parking regulations must be adhered to and will be enforced by the City of Aurora.

Some of the Library's "comfort seating" furniture will remain in the Atrium, situated appropriately to allow the ofrenda exhibit proper space. **Under no circumstances may any Library furniture be resituated or moved from other Library areas by anyone except the Library's Maintenance Department.**

Breakdown of all ofrendas will be Sunday, November 7, 2021, 1:00p--5:00p. Each exhibitor must remove from the Library's premises all trash generated from his/her ofrenda when breakdown is complete and exhibitor vacates the premises. All exhibitors and their materials must exit before the Santori Library closes at 5:00 pm on Nov. 7, 2021.

It is the responsibility of each creator of an ofrenda to ensure that he/she adheres to all the requirements above.

Criteria para Juzgar/Criteria for Judging

1. color/colorful 25%
2. cultura/culture 25%

3. original/original 25%

4. creatividad/creativity 25%

Total 100%



EXHIBIT/DISPLAY POLICY

The Aurora Public Library makes public exhibit and display space available at its Santori, Eola Road Branch, and West Branch locations in support of the library's role as the place where Aurora comes together to discover, create, connect, and succeed.

The library accepts and considers proposals for temporary exhibits and displays on an ongoing basis. The library accommodates requests as space is available. The library neither advocates for nor endorses the viewpoints of exhibits or exhibitors.

EXHIBIT/DISPLAY SPACE AT AURORA PUBLIC LIBRARY LOCATIONS

Santori Public Library, 101 S. River Street, Aurora.

The Santori Library's atrium is suitable for large 2D and 3D exhibits and installations. Adjacent to and visible from the atrium is one secure glass window area that will accommodate a smaller display. Interested individuals and groups should contact the Special Events Manager at 630-264-4162 or santoriexhibits@aurorapubliclibrary.org.

Eola Road Branch, 555 S. Eola Road., Aurora.

The Eola Road Branch has one secure, glass-front display case, two mobile display cases, and limited exhibit space in other areas of the library. Interested individuals and groups should

contact the Eola Road Branch Manager at 630.264.3410 or eolaexhibits@aurorapubliclibrary.org.

West Branch, 233 S. Constitution Drive, Aurora.

The West Branch has four secure, glass-front display cases available for public use. Interested individuals and groups should contact the West Branch Manager at 630.264.3410 or westexhibits@aurorapubliclibrary.org.

PERMITTED USES

The library welcomes exhibits and displays that communicate information about civic, cultural, educational and recreational programs of likely interest to the local community. These displays may include such forms as:

- Visual arts, crafts, paintings, and drawings, sculpture, other media, and collections
- Promotion of interest in the use of books and other library resources, community affairs, organizations, activities
- Interactive displays, subject to space constraints and the library's discretion

PROHIBITED USES

- Materials promoting or advertising a commercial product or service
- Materials promoting or opposing candidates for office or other ballot-related issues
- Material that threatens violence or intimidation of an individual or group

EXHIBIT SELECTION PROCESS & CRITERIA

Exhibits are accepted at the library's discretion only. The library reserves the right to refuse a request from an organization or individual desiring to exhibit work at the library. The library reserves the right to refuse to allow materials that it deems to be awkward to display, take up disproportionate space, be otherwise unsuited to the space, or potentially require the library to incur expense. The library also reserves the right to reschedule, postpone, or remove an exhibit when such a display is deemed to interfere with library business or service.

Occasionally, the library may issue an invitation to exhibit to a specific artist or organization.

Selection criteria include:

- Importance/relevance to community
- Reputation of artist or collection
- Variety of media and styles
- Aesthetic quality and technical quality
- Condition, size, weight or fragility of the objects proposed
- Cost to produce exhibit and the extent of the library's liability

- Other practical considerations

FEES

There are no fees to exhibit materials at the library. The library may assess fees to an exhibitor who neglects to retrieve all materials from library premises within the period stated in the original agreement. The library will attempt to contact the owner twice within ten days of the exhibit close. If the owner does not respond after ten days, the items will become property of the library to dispose of as it sees fit. In doing so, the library will follow its established practices for disposal of surplus property.

EXHIBIT SALES ONSITE

Exhibitors desiring to sell exhibited items must secure permission and make special arrangements with the library prior to the exhibit's installation. The library does not handle any exhibitor sales transactions, oversee or secure exhibitor's cashbox, or keep exhibitor's cash overnight. All transactions of this nature are to be handled directly by the artist (or his/her designated representative) and the artist's client. The library will neither handle nor arbitrate any disputes relative to these transactions.

DISCLAIMERS

The library assumes no responsibility for materials, equipment or any other article left by the organization, group or individual in the library and will not be liable for loss, theft or damage thereto.

Exhibitors using library exhibit cases or exhibit space assume responsibility for any damage they incur to library property.

Approved by the Library Board of Directors on August 29, 2018